

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
INFRASTRUCTURE COMMITTEE  
JOINT MEETING MINUTES**

**Wednesday, January 19, 2011**

The Jefferson County Highway Committee and Infrastructure Committee met on Wednesday, January 19, 2011, at 8:30 A.M. for a joint meeting at the Jefferson County Highway Department.

**ROLL OF THE HIGHWAY & INFRASTRUCTURE COMMITTEES:**

Members present: Ron Buchanan; George Jaeckel; Craig Peterson; Blane Poulson; Donald Reese;  
Mary Delany; Richard Jones; Jim Schroeder; Rick Kuhlman

Members absent: Glen Borland

Also Present: William Kern, Highway Commissioner  
Gary Petre, County Administrator  
Phil Ristow, Corporation Counsel  
John Molinaro, County Board Chairperson  
Carl Zentner, County Board Supervisor  
Ann Jenswold, Highway Department  
Brian Udovich, Highway Department

Purpose of the meeting was to discuss and take possible action on proceeding with the process of determining future Highway Department facility needs.

The following was discussed:

**PUBLIC COMMENT**

Carl Zentner stated that the Committees should consider the “letting out of work” instead of building a new facility. He feels that there would be considerable cost savings. He stated his feelings on reducing the work force at the Highway Department and the possibility of staying competitive as far as pricing is concerned.

**6. Discussion and possible action on selection of a consultant for the Facility Site Selection Analysis Project.**

Highway Commissioner Kern stated that a total of twelve proposals were received for the site selection analysis. The proposals were reviewed and ranked by the County Administrator, Highway Commissioner, and the Highway Operations Manager. The proposals were ranked according to experience in doing a study and design, experience on a large facility design, proposal and understanding of the scope of the project, actual cost, and experience doing highway department designs. The top four composite rankings are as follows: 1) Barrientos Design, Milwaukee 2) Short Elliott Hendrickson, Chippewa Falls 3) Angus Young and Associates, Janesville 4) Kueny Architects, LLC, Pleasant Prairie. Barrientos Design was ranked number one based on their experience with county highway facilities. Barrientos is currently working with the Calumet County Highway Department.

The evaluation of Jefferson County Highway Department includes evaluation of the current site and outlying shops and two additional sites. The pros and cons will be evaluated for each site, such as utilities, roads, and cost estimates of each site. The time frame for this should be two to three months.

It was moved by Mr. Kuhlman and seconded by Mr. Reese to proceed with Barrientos Design of Milwaukee.

Carried by the following roll call:

AYES: Buchanan; Peterson; Jaeckel; Poulson; Reese; Kuhlman; Delany; Jones; Schroeder

NOES: None

ABSENT: Borland

ABSTAIN: None

It was moved by Mr. Kuhlman and seconded by Mr. Jones of the Infrastructure Committee to adjourn until the next joint meeting in April 2011 at 8:52 a.m.

Carried by the following roll call:

AYES: Reese; Delany; Kuhlman; Jones; Schroeder

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mr. Poulson and seconded by Mr. Jaeckel of the Highway Committee to adjourn until the next joint meeting in April 2011 at 8:52 a.m.

Carried by the following roll call:

AYES: Buchanan; Peterson; Jaeckel; Poulson

NOES: None

ABSENT: Borland

ABSTAIN: None

Approval:

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